

# Looking Glass Theatre Stage School

HAZELRIGG HOUSE – 33 MAREFAIR, NORTHAMPTON, NN1 1SR

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SUMMER SCHOOL REGISTRATION FORM 2018

**PLEASE COMPLETE BOTH SIDES OF THE FORM USING BLOCK CAPTIALS – THANK YOU!**

<b>Workshop :</b> <ul style="list-style-type: none"> <li>• 23<sup>rd</sup> – 27<sup>th</sup> July ‘Alice in Wonderland’ Creative Theatre Week £95 <input type="checkbox"/></li> <li>• Monday 30<sup>th</sup> July Stage Makeup Day £25 <input type="checkbox"/></li> <li>• Tuesday 31<sup>st</sup> July Puppetry Workshop Day £25 <input type="checkbox"/></li> <li>• Wednesday 1<sup>st</sup> August Circus Activity Day £25 <input type="checkbox"/></li> <li>• Thursday 2<sup>nd</sup> August Drama Day ‘Play in a Day’ £25 <input type="checkbox"/></li> <li>• Friday 3<sup>rd</sup> August Special FX Green Screen Film Day £25 <input type="checkbox"/></li> </ul>	<b>Total Fees:</b>  
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## PERSONAL INFORMATION

Full name of student	
Date of Birth:	
Age:	
Name of Parent/s OR Guardian/s	
EMAIL CONTACT – Important please write clearly.	
Contact telephone numbers, please write CLEARLY.	
Home Address	
Post Code	
Name of school currently attending	

## IMPORTANT: EMERGENCY CONTACT INFORMATION

Emergency Contact number/s	
Relationship/s	

## MEDICAL INFORMATION

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**PLEASE TURN OVER AND COMPLETE THE REVERSE SIDE OF THE REGISTRATION FORM**

**IMPORTANT INFORMATION:**

Looking Glass send invoices and Stage School information via text messages and emails. Please ensure you keep your details updated. There is also a private Facebook page you can join for additional information.

Uniform: Students should attend class wearing blacks, either leggings or track-suit bottoms with a Looking Glass T-shirt or hoodie. Zipped Hoodies and T-Shirts are available to purchase from the theatre company - please collect an order form. Students should also have a plain black T-Shirt and shoes (either rehearsal jazz shoes, plimsolls or trainers) for show calls. For regular Stage School classes any comfortable shoes are fine.

Mobile phones and valuables: we encourage students to leave all valuables at home, as we cannot be responsible for them at Stage School. If mobile phones are bought to class/rehearsals they will be stored for safe keeping in the rehearsal rooms' mobile storage boxes, so as not to disturb lessons/rehearsals.

There is a tuck shop at Stage School for snacks and drinks – see website for additional information.

**Terms & Conditions for Stage School:**


We recognise and take seriously our duty of care with regards to policies, procedures and practises that are designed to ensure the safety of children and young people attending the Stage School.

**Parental/Guardian Consent:**

1. I give permission for the person named on this registration form to participate in Stage School activities delivered by the Looking Glass team and visiting artists/specialists.
2. I recognise that while the Looking Glass team will exercise careful supervision of the students attending the Stage School, they cannot be held responsible for any incidents that arise due to the student's own negligence or inappropriate behaviour.
3. I understand that the Looking Glass team are responsible for the participants during the session time only, outside of this time we cannot guarantee supervision. Please do not leave students on or outside the premises before the session starts unless agreed and accompanied by a member of the Looking Glass team. I will ensure that students are collected promptly at the end of each session.
4. All students under 16 MUST be collected from the Stage School, unless a written agreement is in place.
5. I understand that Looking Glass are not responsible for any valuables bought to Stage School.

**Press and Media Activities:**

Looking Glass regularly use press/media to promote the Stage School and the theatre company. Images and articles are used on promotional material for our website, LGT's Facebook social networking sites, flyers, posters, foyer displays, archive and local, regional and national press coverage. This will involve taking photographs/video of rehearsals, projects and performances. We do not provide student names with any images. **PLEASE DELETE AS APPROPRIATE BELOW:**

 I GIVE PERMISSION / I DO NOT GIVE PERMISSION FOR THE STUDENT NAMED ON THIS REGISTRATION FORM TO BE INCLUDED IN PRESS AND MEDIA ACTIVITIES.

 I GIVE / DO NOT GIVE PERMISSION TO BE CONTACTED BY EMAIL / TEXT MESSAGE WITH LGT UPDATES

**STAGE SCHOOL AGREEMENT:**

I AGREE TO INFORM LOOKING GLASS THEATRE BY THE END OF EACH TERM IF THE STUDENT IS NOT PLANNING TO ATTEND THE FOLLOWING TERM. I HAVE READ AND UNDERSTOOD THE TERMS AND CONDITIONS AND AGREE.

Name & Signature of parent/guardian	
Date	

The information you provide will be held under the General Data Protection Regulation (GDPR) 2018. We will do all we can to protect your privacy and to make sure any personal information you share with us is stored securely.